


# July 2012

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## Southern Illinois University Senior Vice President for Financial Affairs

Mon	Tue	Wed	Thu	Fri
2	3	4 <i>Fourth of July Holiday</i> 	5	6
9	10	11 OAG Preliminary Audit Survey Notice	12 BOT, Finance, A&D Meeting at SIUC	13 Travel Designation Report due to the Secretary of State
16 Deadline for FY 14 Operating & Capital (Cost Inc)	17	18	19	20
23	24	25 External Audit Survey due	26	27 MS Real Property report due to the State
30	31			

# August 2012

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## Southern Illinois University Senior Vice President for Financial Affairs

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Mon	Tue	Wed	Thu	Fri
		1 Salary Increase Guidelines by campus due to VP FAAT IBHE to distribute historical RAMP, Operating and Capital Budget Request and Technical	2	3
6 All Budget documents FY 13 due to VPFAAT	7	8	9	10
13 RAMP FY14 due to VPFAAT (Performa Table & Capital Priority List)	14	15 COP Holder Payments Due	16	17
20 BOT Agenda Items Deadline	21	22	23	23 Preliminary FY 12 financial statements due to VPFAA for Dec. BOT meeting
27	28	29	30	31 BOT Mail Date

# September 2012

## Southern Illinois University Senior Vice President for Financial Affairs

Mon	Tue	Wed	Thu	Fri
<p>3 <i>Labor Day Holiday</i></p> <p><b>Labor Day</b></p> 	4	5	6	7
10	11	12	<p>13 BOT, Finance, A&amp;D Meeting at SIUE</p> <ul style="list-style-type: none"> <li>• FY 14 RAMP (Planning, Operating &amp; Capital)</li> <li>• FY 13 Operating &amp; Capital Budget</li> <li>• FY 12 Fourth Quarter Investment</li> <li>• FY 13 Salary Increase matter</li> </ul>	<p>14 Tuition Waiver (tables 4 &amp;5) due to IBHE</p> <p>President sends out Salary guidelines</p>
<p>17 Salary Report Due</p>	18	<p>19 Determine Tuition Level for RAMP</p>	20	<p>21 Historical RAMP from campuses due to VPFAA</p>
24	25	26	27	<p>28 CMS payment</p> <p>Historical RAMP submissions due back to IBHE</p>



# October 2012

## Southern Illinois University Senior Vice President for Financial Affairs

Mon	Tue	Wed	Thu	Fri
1 Bondholder payment due	2	3	4	5
8 	9	10 FY12 Year end report due to Dr Stucky	11	12
15 RAMP Operating and Capital documents and Technical questions due to IBHE Deadline for Board Agenda Items	16	17	18	19 FY13 1st qtr report due from campuses to Tami Carson
22	23	24	25	26 Mailing date for Board Matters
29	30	31 		

# November 2012

## Southern Illinois University Senior Vice President for Financial Affairs

Mon	Tue	Wed	Thu	Fri
			1	2 FY13 first quarter report due to Dr Stucky
5	6  Election Day	7	8 BOT, Finance, A&D Meeting at SIUE	9
12	13 Deadline for Board Agenda Items	14	15	16
19	20	21	22 Thanksgiving Holiday 	23 Thanksgiving Holiday
26 Information for Bureau of the Budget "Illinois Budget Book" due to VPFAA	27 GOMB FY13 on-line budget submission	28 Bureau of the Budget "Illinois Budget Book" due	29	30 Mailing date for Board Matters

# December 2012

## Southern Illinois University Senior Vice President for Financial Affairs

Mon	Tue	Wed	Thu	Fri
3	4	5	6	7
10 Performance report due to Dr Sarvela	11	12	14 BOT, Finance, A&D Meeting SIUC  • Year-end financial report • FY 13 First quarter investment report	14 Continuing Disclosure due to Tina
17 Proposals on tuition and fees due to President/VPFAA	18 Course specific fee and tuition waivers report due to the Board	19	20	21 CMS payment Mail State Agency Workforce report due Jan
24 Christmas Holiday 	25 Christmas Holiday 	26 Administrative Closure	27 Administrative Closure	28 Administrative Closure
31 New Year's Holiday				


# January 2013

## Southern Illinois University Senior Vice President for Financial Affairs

Mon	Tue	Wed	Thu	Fri
	1 <i>New Year's Holiday</i> 	2 Prepare Appropriation Hearing Factbook	3	4
7 Proposals on tuition and fees due to Pres/VPFAA  Large student financial aid drawdown and distribution	8 FY14 Approp bill and reapprop due to VPFAA	9	10 CUPA Admin and Mid-level salary survey due	11
14 Travel Designation report due	15	16	17	18
21 Dr. Martin Luther King Jr. Holiday 	22	23 FY 13 Mid-year budget report due from campuses to Tami Carson	24	25
28	29	30	31 Oklahoma Salary Study due	

# February 2013


## Southern Illinois University Senior Vice President for Financial Affairs

Mon	Tue	Wed	Thu	Fri
				1 ISL Narratives from campuses due to VPFAA
4 Deadline for Board Agenda Items ISL forms from campuses due to VPFAA	5	6 FY 13 Mid-Year Report due to Dr Stucky	7	8
11 FY14 Planning and Budget Schedules mailed to campuses	12	13	14	15 Mailing date for Board Matters COP Holder Payments Due
18	19	20 	21	22
25	26	27	28	

# March 2013

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## Southern Illinois University Senior Vice President for Financial Affairs

Mon	Tue	Wed	Thu	Fri
				1 House Approp Hearing
4	5	6 Senate Approp Hearing Gov Budget Speech	7 Governor's Budget Recommendation	8 ISL's due to the State
11	12	13	14 MDW report due to Sarvela	15
18	19	20 	21	22 Planning & Budget staff meeting—FY14 budget document
25 SIUC second mid-year budget reappraisal period	26	27 CMS payment	28	29

# April 2013

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## Southern Illinois University Senior Vice President for Financial Affairs

Mon	Tue	Wed	Thu	Fri
1 Mailing date for Board Matters FY14 Budget document templates sent to campuses Bondholder payments due	2	3 BOT Finance, A&D committee meetings SIUC • FY13 2nd Quarter Investment Report • FY 12 MWD report Four-year Tuition, Fees RB recom-	4	5
8	9	10	11	12
15 Deadline for Board Agenda Items	16	17	18	19
22	23	24	25	26 Mailing date for Board Matters
29	30			

# May 2013


## Southern Illinois University Senior Vice President for Financial Affairs

Mon	Tue	Wed	Thu	Fri
		1 FY13 3rd Quarter report due from campuses to Tami Carson	2	3
6 FY13 3rd Quarter report due to Dr Stucky	7	8	9 BOT Finance, A&D committee meetings SIUC • Four-year Tuition, Fees R and B • 3rd Qtr Investment Report • FY 15 Operating & Cap RAMP Guidelines • FY15 Operating and Cap budget	10
13	14	15	16	17
20	21	22	23	24
27 Memorial Day 	28	29	30	31

# June 2013

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## Southern Illinois University Senior Vice President for Financial Affairs

Mon	Tue	Wed	Thu	Fri
3	4	5	6	7
10	11	12	13	14
17 Deadline for Board Agenda Items FY 13 RAMP Proforma tables from campuses due to VPFAA	18 CMS payment	19	20 	21 Public Act Salary Benefits report due to IBHE
24	25	26	27	28 Mailing date for Board Matters